

# FOR PUBLICATION AND POSTING

## EXAMINATION NOTICE CIVIL SERVICE COMMISSION OF THE MUNICIPALITY OF NORRISTOWN ENTRY LEVEL FIREFIGHTER

Forms required to be completed and submitted for application for the position of ENTRY-LEVEL FIREFIGHTER for the Municipality of Norristown, a Civil Service position, will be available beginning September 27, 2024 at the Office of the Municipal Administrator, Norristown Municipal Hall, 235 E. Airy St, Norristown, PA 19401. Applications may be picked up on that date between 9 a.m. and 3 p.m. and thereafter during regular business hours between 9:00 a.m. and 3:00 p.m., Monday through Friday, and is also available for download from the Municipality's website at [www.norristown.org](http://www.norristown.org) or the Norristown Fire Department website at [www.norristownfire.org](http://www.norristownfire.org)

COMPLETED APPLICATIONS MUST BE SUBMITTED TO THE MUNICIPAL ADMINISTRATOR'S OFFICE at the above address **PRIOR TO 3:00 P.M. on Thursday, October 24 2024.** Completed Applications may be delivered in person or mailed to The Office of the Municipal Administrator, Norristown Municipal Hall, 235 E. Airy St, Norristown, PA 19401. Applications will not be accepted by any electronic means including e-mail or fax.

Every applicant for any position in the Fire Department must: (1) possess a diploma from an accredited high school or a graduate equivalency diploma (PROOF MUST BE PROVIDED); (2) be a United States citizen, (3) be 21 years of age by October 24, 2024; (4) be physically and mentally fit to perform the full duties of a firefighter prior to appointment, (5) possess a valid motor vehicle operator's license issued by the Commonwealth of Pennsylvania; (6) be a Pennsylvania State Certified Level II Firefighter or equivalent and have an issued certification number in accordance with the National Fire Protection Association (NFPA) 1001 consensus standards (PROOF MUST BE PROVIDED); (7) meet National Fire Protection (NFPA) 1002 consensus standards Driver Operator – Pumper Certification, **OR** both Emergency Vehicle Operator Training (EVOC) and pump operations course; (8) Vehicle Technical Rescuer at the Awareness and Operational Level-Pro Board Certification, or equivalent.

The written examination will take place as follows:

**DATE:** November 13, 2024  
**TIME:** 6:30 PM check in, 7PM start. No one will be admitted after 7PM  
**LOCATION:** BUCKS COUNTY PUBLIC SAFETY TRAINING CENTER  
1760 SOUTH EASTON ROAD  
DOYLESTOWN, PA.

The **READING LIST/STUDY MATERIALS** for the written examination consist of:

Firefighter 1: "Essentials of Fire Fighting," IFSTA, Seventh Edition.  
Firefighter 2: "Essentials of Fire Fighting," IFSTA, Seventh Edition.

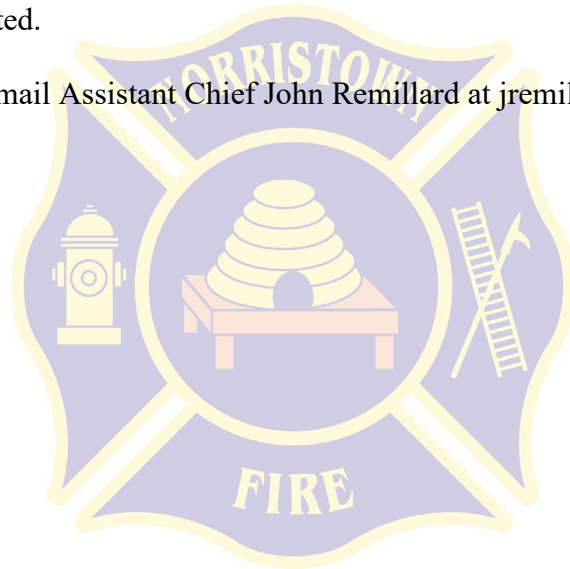
Hazmat Operations: “Hazardous Materials Awareness and Operations,” Jones and Bartlett, Second Edition.

Driver Operator Pumper: “Pumping and Aerial Apparatus Driver/Operator Handbook,” IFSTA, Third Edition.

Other mandatory components of the complete testing process are an oral examination, physical agility testing, background check, and medical and psychological examinations. The physical agility testing will most likely occur in the first week of December 2024. Applicants will be notified of the exact date, time and location of the physical agility testing upon scoring a passing grade in the written firefighter examination.

The Municipality of Norristown is an Equal Opportunity Employer. If you require any special accommodation in accordance with the Americans With Disabilities Act to complete the testing, please provide evidence of such recognized disability to the Municipal Administrator at the time the application is submitted.

Any questions, please e-mail Assistant Chief John Remillard at [jremillard@norristown.org](mailto:jremillard@norristown.org).



**Civil Service Application**  
**Norristown Fire Department**

**CIVIL SERVICE APPLICATION FOR EMPLOYMENT FOR THE  
POSITION OF ENTRY LEVEL FIREFIGHTER  
MUNICIPALITY OF NORRISTOWN**

**Applicant Instructions**

Complete this application in full and return it to the Municipality of Norristown Administration Office, 235 East Airy Street, Norristown, Pa. 19401, **no later than Thursday, October 24, 2024 by 3:00 p.m.** No applications will be accepted after this date and time. All applicants must have reached their twenty-first (21<sup>st</sup>) birthday before the deadline for submitting completed applications.

Print or type an answer to every question. If a particular question does not apply to you, so state with N/A. If the space provided is insufficient for an answer, so indicate in the space provided and continue the answer on the reverse side, labeling with the number of the referenced question.

**DO NOT MISSTATE OR OMIT MATERIAL FACT(S) SINCE THE STATEMENTS MADE HEREIN ARE SUBJECT TO VERIFICATION TO DETERMINE YOUR QUALIFICATIONS FOR EMPLOYMENT. FALSE, INCOMPLETE OR MISLEADING INFORMATION WILL BE GROUNDS FOR ELIMINATION FROM THE SELECTION PROCESS, OR TERMINATION IF DISCOVERED AFTER HIRE.**

The application consists of five (5) sections, all of which must be filled out and signed, as follows:

1. Questionnaire, with Verification of Truthfulness;
2. Physical Agility Test Personal Injury Waiver;
3. Applicant Notification Procedure;
4. Description of Essential Job Functions and Acknowledgment of Ability to Perform; and
5. Acknowledgement of Duty to Notify of Contact with Law Enforcement.

Please note that two sections must be signed in the presence of a notary. The two sections are the Verification of Truthfulness attached at page 10 and the Physical Agility Test Waiver attached at page 11. These are the only two signatures that must be witnessed by a notary. Other sections must also be signed by the Applicant, but do not require notarizations. Incomplete or unsigned applications will not be accepted.

The following **MUST** be attached to your returned application:

1. A copy of a government-issued Birth Certificate;
2. A copy of a valid Driver's License;
3. A copy of a High School Diploma or G.E.D.;
4. For Veterans: a copy of service honorable discharge (DD214 Form);

5. For Volunteers: a letter from the Chief of the Norristown Fire Department certifying satisfaction of the criteria listed in §4.6(D) of the Rules and Regulations of the Municipality of the Norristown Civil Service Commission.

**PROOF OF THE FOLLOWING ALSO MUST BE ATTACHED TO THE RETURNED APPLICATION:**

1. Applicant must have the following certifications:
  - a. Pennsylvania State Certified Level II Firefighter or equivalent and have an issued certification number in accordance with the National Fire Protection Association (NFPA) 1001 consensus standards.
  - b. National Fire Protection Association (NFPA) 1002 consensus standards Driver Operator – Pumper Certification, **OR** both Emergency Vehicle Operator Training (EVOC) and pump operations course.
  - c. Vehicle Technical Rescuer at the Awareness and Operational Level—Pro Board Certification, or equivalent.

The Municipality of Norristown is an equal opportunity employer. As such, the Municipality of Norristown actively seeks to employ and promote the best qualified employees and applicants for employment without regard to race, color, sex, national origin, religion, age, gender, veteran status, marital status, sexual preference, or political affiliation, or handicap or disability which does not interfere with the performance of essential job functions after reasonable accommodation, if any.

The position of Firefighter in Norristown is a Civil Service position, which is governed by the Rules and Regulations promulgated by Norristown Civil Service Commission. The Rules and Regulations are available upon request at the Norristown Administration Office at the address above on regular business days and during regular business hours.

The **READING LIST/STUDY MATERIALS** for this written examination consists of the following:

Firefighter 1: “Essentials of Fire Fighting,” IFSTA, Seventh Edition.

Firefighter 2: “Essentials of Fire Fighting,” IFSTA, Seventh Edition.

Hazmat Operations: “Hazardous Materials Awareness and Operations,” Jones and Bartlett, Second Edition.

Driver Operator Pumper: “Pumping and Aerial Apparatus Driver/Operator Handbook,” IFSTA, Third Edition.

**IN ADDITION TO WRITTEN AND ORAL TESTING,  
SUCCESSFUL APPLICANTS WILL BE TESTED ON THE FOLLOWING PHYSICAL SKILLS  
NECESSARY TO THE JOB OF ENTRY LEVEL FIREFIGHTER:**

Required Equipment/Clothing: Applicants must wear long sleeve shirt and pants, helmet and gloves and a completely filled self-contained breathing apparatus (SCBA) excluding the face piece for all events with the exception of the Aerial Ladder Climb. The SCBA will be supplied to the Applicants at the test site.

Testing Expectations: Prior to the start of the test, each applicant will be given an overview of the tasks, an explanation of the passing requirements for each task and the time parameters for successful completion of the test. This period of time will be given to answer questions or provide demonstration, if requested, to the Applicants.

Timing: Applicants will have two (2) minutes and thirty (30) seconds to complete the aerial climb. Immediately following a 2-minute rest period, Applicants will then be given ten (10) minutes to complete the remaining tasks. Timing for Tasks 2-8 will begin at the start of Task 2, and end once Task 8 is completed. Examiners shall use two separate timing devices for each task and scoring sheets shall indicate the times for both devices used by the examiners.

Task 1: Aerial Ladder Climb: This task simulates the action necessary to climb an aerial ladder. Applicant will stand at the rear of the apparatus with a ladder belt on. When the examiner tells the Applicant to go, the Applicant will climb to the aerial turntable and then ascend the ladder seventy-five (75) feet at a sixty (60) degree angle. Once the Applicant reaches the top, Applicant will return to the ground. Time begins once the applicant touches the aerial ladder and time ends when both feet return to the ground.

Task 2: Forcible Entry Simulation: This task simulates the biomechanically correct actions necessary for structural firefighting tasks. Utilizing a Keiser FORCE Machine sled, the Applicant straddles the I-beam by standing on the foot walks, and strikes the I-beam using the specifically designed 9-pound dead-blow sledgehammer, moving the sled the designated distance.

Task 3: Stair Climb: This task simulates the actions necessary to carry a hose pack to the upper floors of a building equipped with standpipe connections. The hose pack will consist of 100 feet of 1¼ inch hose and will be located at the bottom of the stair tower. The Applicant will reach down, pick up the hose pack and carry it to the designated distance not to exceed 5 stories and place and leave the hose pack at the designated location. The Applicant will then return down the stair tower.

Task 4: Equipment Hoist: This task simulates the action necessary in hoisting equipment to upper floors. Applicant will stand in front of a designated upper floor window from which a rope is hanging. The rope is attached to a fifty (50) foot rolled piece of 4-inch hose. Applicant will pull the rope using a hand over hand method until the hose appears in the window. Applicant will then hoist the hose over the window sill and place it on the floor.

Task 5: Ladder Raise: This task simulates the action necessary to raise a 24-foot extension ladder. Applicant will pick up an aluminum 24 foot extension ladder from its resting position, carry the ladder to the wall and place the bottom of the ladder against the wall. Applicant will then safely raise the ladder to a vertical position and then position the ladder for climbing. Once the Applicant has checked the climbing angle of the ladder, they will safely lower the ladder and carry it to the starting position.

Task 6: Hose Drag: This task simulates the actions necessary to advance a charged 1¼ -inch hose line. The Applicant will then reach down, pick up the charged hose line at the starting point and advance it 50-feet. When

the Applicant reach the 50-foot mark, they will then pull an additional 50-feet of hose using a hand over hand method.

Task 7: Dummy Drag: This task simulates the actions necessary to drag a victim to safety. Applicant will drag the dummy 20-feet to a cone. Applicant will drag the dummy around the cone and continue the 20-feet to the starting position.

Task 8: Search Simulation: This task simulates the actions necessary to complete a search in a smoke-filled structure. Following a section of 1.75 inch hose, the Applicant will navigate through a tunnel approximately 30-feet long and completely cross the designated end point.



**APPLICATION FOR EMPLOYMENT  
MUNICIPALITY OF NORRISTOWN FIRE DEPARTMENT  
EMPLOYMENT QUESTIONNAIRE**

1. Name: \_\_\_\_\_  
                     (Suffix)                      (Last)                                      (First)                                      (Middle)

2. Alias(es), Nickname(s), Maiden Name, or other name changes:  
 \_\_\_\_\_

3. Present Address: \_\_\_\_\_  
                                     (Number)    (Street)                                      (Unit or Apartment Number)  
 \_\_\_\_\_  
 (City)                                      (State)                                      (ZIP Code)                                      (Telephone Number)

4. Permanent Address: \_\_\_\_\_  
                                     (If different from current address)

5. Social Security Number: \_\_\_\_\_

6. Date of Birth: \_\_\_\_\_

7. Contact information:  
 Home Telephone: \_\_\_\_\_ Mobile Telephone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

8. U.S. Citizen: Native (Yes/No) Naturalization Number: \_\_\_\_\_ Date: \_\_\_\_\_  
 Place \_\_\_\_\_ Court \_\_\_\_\_

9. Residences: List all residences for past 10 years, beginning with most recent. If additional space is needed, attach a separate piece of paper marked with the question number.

| <u>From</u> | <u>To</u> | <u>Address</u> | <u>With whom did you live?</u>             |
|-------------|-----------|----------------|--|
|             |           |                | <u>Where are they now?</u>                 |
|             |           |                | <u>What was your relationship to them?</u> |

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. Provide the following information concerning any vehicle operator's license you have held or now hold:

| Type of License | Number | Issuing Authority | Expiration |
|-----------------|--------|-------------------|------------|
|                 |        |                   |            |
|                 |        |                   |            |
|                 |        |                   |            |

11. Employment: Beginning with your most recent job, list your work history for the past ten years, including part-time, temporary, or seasonal employment, as well as all periods of unemployment:

| From Date | Name, Phone Number & Address of Employer | Job Title             | Reason for leaving |
|-----------|--|-----------------------|--------------------|
|           |  |                       |                    |
| To Date   |  | Description of Duties |                    |
|           |  |                       |                    |
| Salary    | Name of Supervisor                       | Name of Co-Worker     |                    |
|           |  |                       |                    |

| From Date | Name, Phone Number & Address of Employer | Job Title             | Reason for leaving |
|-----------|--|-----------------------|--------------------|
|           |  |                       |                    |
| To Date   |  | Description of Duties |                    |
|           |  |                       |                    |
| Salary    | Name of Supervisor                       | Name of Co-Worker     |                    |
|           |  |                       |                    |



|           |  |                       |                    |
|-----------|--|-----------------------|--------------------|
| From Date | Name, Phone Number & Address of Employer | Job Title             | Reason for leaving |
|           |  |                       |                    |
| To Date   |  | Description of Duties |                    |
|           |  |                       |                    |
| Salary    | Name of Supervisor                       | Name of Co-Worker     |                    |
|           |  |                       |                    |

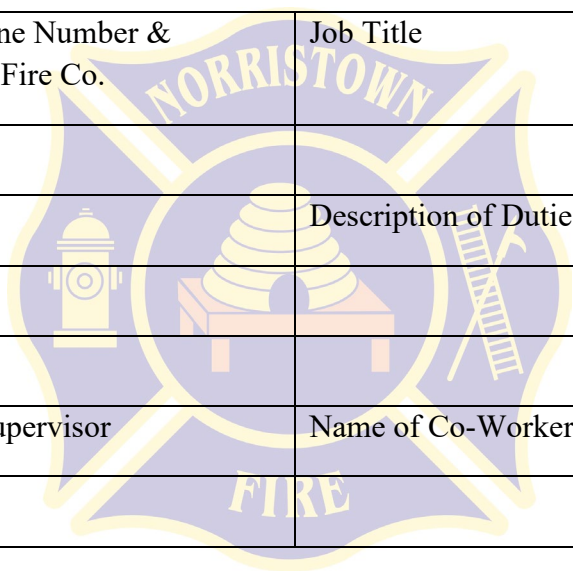
If additional employer blocks are needed, please attach requested information on separate sheet(s).

12. Fire Company volunteer membership history: Beginning with your most recent position, list all volunteer membership(s):

|           |  |                       |                    |
|-----------|--|-----------------------|--------------------|
| From Date | Name, Phone Number & Address of Fire Co. | Job Title             | Reason for leaving |
|           |  |                       |                    |
| To Date   |  | Description of Duties |                    |
|           |  |                       |                    |
| Salary    | Name of Supervisor                       | Name of Co-Worker     |                    |
|           |  |                       |                    |

|           |  |                       |                    |
|-----------|--|-----------------------|--------------------|
| From Date | Name, Phone Number & Address of Fire Co. | Job Title             | Reason for leaving |
|           |  |                       |                    |
| To Date   |  | Description of Duties |                    |
|           |  |                       |                    |
|           |  |                       |                    |
| Salary    | Name of Supervisor                       | Name of Co-Worker     |                    |
|           |  |                       |                    |

|           |  |                       |                    |
|-----------|--|-----------------------|--------------------|
| From Date | Name, Phone Number & Address of Fire Co. | Job Title             | Reason for leaving |
|           |  |                       |                    |
| To Date   |  | Description of Duties |                    |
|           |  |                       |                    |
|           |  |                       |                    |
| Salary    | Name of Supervisor                       | Name of Co-Worker     |                    |
|           |  |                       |                    |



If additional blocks are needed, please attach requested information on separate sheet(s).

13. Military Status:

Yes                      No

Have you ever served in the U.S. Armed Forces?  
 (If yes, attach copy of discharge or separation papers.)                      \_\_\_\_\_                      \_\_\_\_\_

Were you honorably discharged from the military?                      \_\_\_\_\_                      \_\_\_\_\_

If dishonorably discharged, set forth circumstances in detail on separate sheet of paper and reference this question.

Do you claim veteran's preference? \_\_\_\_\_

a. While in the military service, were you ever convicted of any crime graded as a misdemeanor, felony or greater offense, or which would have been so graded had the crime taken place in Pennsylvania? \_\_\_\_\_

If yes, provide date, place, law enforcing authority or type of court or court martial, charge and action taken for each incident. Use a separate sheet to record this information.

b. Are you presently a member of a U.S. Reserve or? State Guard organization? \_\_\_\_\_

If yes, complete the following:

Grade and Service Number:

\_\_\_\_\_

Service and Component:

\_\_\_\_\_

Organization and Station or Unit and Address:

\_\_\_\_\_

Status:

\_\_\_\_\_

Indicate reserve obligation, if any:

\_\_\_\_\_

14. Selective Service:

Last Classification:

Selective Service No.: \_\_\_\_\_ Date:

Local Board:

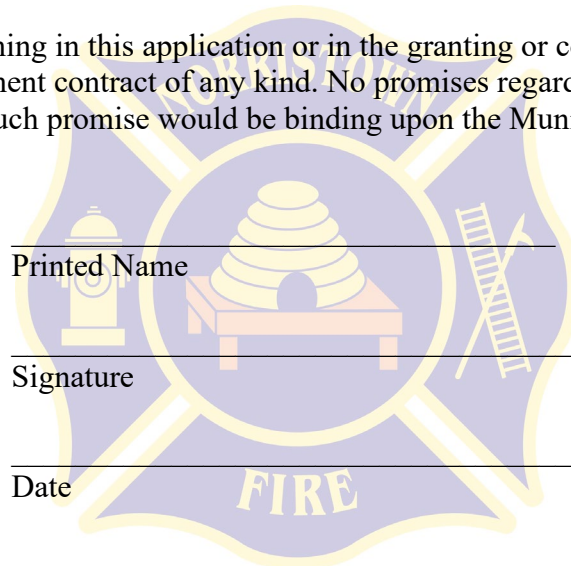
**VERIFICATION OF TRUTHFULNESS**  
**PLEASE READ CAREFULLY BEFORE SIGNING**

I, \_\_\_\_\_, the undersigned, hereby swear that the statements made in the foregoing Application are true and accurate to the best of my information, knowledge and belief. I understand that false statements made herein are subject to the penalties of 18 Pa.C.S. §4904, relating to unsworn falsification to authorities.

I understand that all the information contained in this application is subject to verification by the Municipality of Norristown. This investigation may include contacting prior employers, checking my driving record and conducting a criminal record check. I understand that misrepresentation or omission of any facts on this application will cause it to be rejected, or if not discovered until after hire, will subject me to termination.

I understand that as a condition of employment I will be required to successfully pass a drug and alcohol screening test. If an offer of employment is made to me, it may be contingent upon my taking and passing a complete physical examination.

I further understand that nothing in this application or in the granting or conduction of an interview or tests is intended to create an employment contract of any kind. No promises regarding employment have been made to me and I understand that no such promise would be binding upon the Municipality of Norristown.



SWORN TO AN SUBSCRIBED BEFORE ME THIS

\_\_\_\_\_ DAY OF \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

**NORRISTOWN CIVIL SERVICE COMMISSION  
MONTGOMERY COUNTY, PENNSYLVANIA  
PHYSICAL AGILITY TEST  
PERSONAL INJURY WAIVER**

The Undersigned, hereby acknowledges that he or she has voluntarily submitted their candidacy for a position with the Norristown Fire Department, in accordance with the testing and evaluation requirements established, from time to time, by the Norristown Civil Service Commission (the "Commission).

The undersigned, further acknowledges that an assessment of his/her physical agility is part of the overall evaluation of their candidacy for the subject employment position, and that they voluntarily submit to participating in those physical activities associated thereto, as required by the Commission and/or its representatives, and in particular without exclusion, the Norristown FIRE Department.

In consideration of the foregoing, the Undersigned does hereby warrant, represent and agrees to remise, release and forever discharge the Commission, Municipality of Norristown, and its agencies and departments, including without limitation the FIRE Department, and the foregoing's respective employees, agents, representatives, heirs, executors, administrators, successors, assigns and insurers, and their respective agents, servants, and employees, from any and all causes of action, claims and demands of whatsoever kinds on account of all known and unknown losses and damages, including without limitation, physical injuries, arising from the Undersigned's engaging in physical activities in furtherance of his/her physical agility evaluation for the purposes stated herein.

It is expressly understood and agreed that this release and settlement is intended to cover and does cover not only all now known losses and damages, but any further losses and/or damages, including without limitation, physical injury(ies) which arise from, or are related to, the physical agility evaluation as described herein.

This Personal Injury Waiver Agreement shall be binding upon and inure to the successors, assigns, heirs, executors, administrators, and legal representatives of the undersigned and the Commission. The Commission hereby agrees to undertake a physical agility evaluation of the Undersigned in furtherance of the Undersigned's candidacy for an appointment to the Norristown Fire Department, in consideration of the Undersigned's agreement to the terms herein.

IN WITNESS WHEREOF, the Undersigned has signed below on this \_\_\_\_ day of \_\_\_\_\_, 202\_\_ intending to be legally bound thereby.

Applicant: \_\_\_\_\_ (SEAL)

SWORN TO AND SUBSCRIBED BEFORE ME THIS \_\_\_\_\_ DAY \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

**APPLICANT NOTIFICATION PROCEDURE**

As part of the processing procedure, it may become necessary to contact the applicant being given further consideration for the position of firefighter with the Municipality of Norristown.

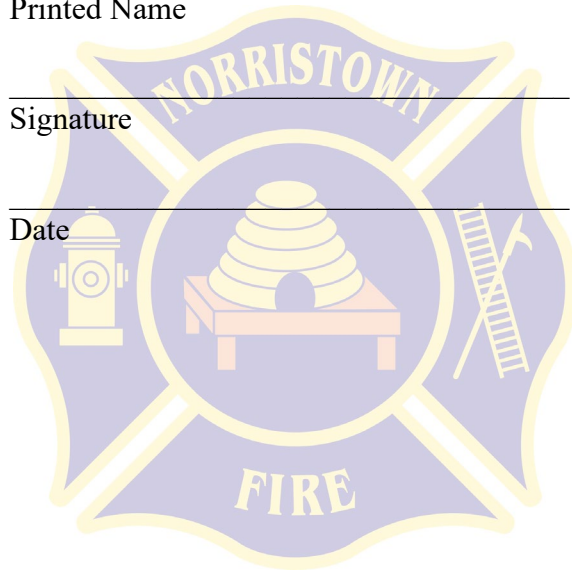
If conventional methods fail in attempting to contact the applicant, a certified-registered letter will be sent to the applicant's address listed on the application. Should the registered letter be returned indicating that it was unclaimed or undeliverable, the applicant will be eliminated from further processing and consideration.

It is the applicant's responsibility to notify the Municipality of Norristown Fire Department, in writing, of any address change. By signing below the applicant acknowledges that he/she has read and understands this document.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**DESCRIPTIONS OF ESSENTIAL DUTIES OF A FIREFIGHTER**  
**ACKNOWLEDGEMENT OF ABILITY TO PERFORM**

The following is a summary and is not intended to be an exhaustive list of all the responsibilities, duties and skills required of firefighters. Employees are responsible for all other duties as assigned.

1. Responding to emergency situations, including fires, vehicle crashes, rescues, and medical emergencies.
2. Coping with and performing under chaotic and emergency situations.
3. Working while wearing personal protective equipment (“PPE”), including full structural firefighting PPE and other emergency services PPE.
4. Working in and withstanding prolonged exposure to extreme weather conditions.
5. Withstanding prolonged periods of standing, sitting, walking, crawling, and physical labor.
6. Wearing respirators, including self-contained breathing apparatus (“SCBA”), in order to safely perform firefighting operations where smoke, toxic gases, heat, or other hazardous conditions exist. Such duties may require the firefighter to wear the SCBA for 30-minutes to several hours at one time.
7. Coping with and working competently with heights. Includes ascending/descending ground ladders of 35 feet or greater; ascending/descending aerial ladders of 100 feet or greater at angles of 60 degrees or greater; moving onto and off ladders while at heights; working on various types of roofs and other elevations. Such work at heights likely to occur while wearing PPE, including SCBA.
8. Coping with and working competently in confined spaces and/or in limited or zero visibility. Includes working below grade. Such work likely to occur while wearing PPE, including SCBA.
9. Performing tasks requiring heavy lifting, sometimes in excess of 50 pounds. Lifting likely will require bending and twisting. Task may requires the lifting, carrying, and/or dragging of people who are trapped by fire or in other types of hazardous positions.
10. Driving and operating heavy fire apparatus weighing in excess of 30,000 pounds. Includes operating in all weather conditions and nighttime. Operation of fire apparatus includes use of fire pumps, aerial devices.
11. Operating a variety tools and equipment, including hand tools; forcible entry tools; gasoline powered tools; generators; and electrical powered tools.
12. Communicating effectively, including using radios, during times of high stress and noise.
13. Guiding and communicating with victims who may be distressed, suffering from trauma, incoherent, English language limited, disabled, or who may be children.
14. Withstanding frequent exposure to stress-producing situations such as encountering persons injured or killed by fires or other events.
15. Maintaining focus on task while integrating information from multiple, simultaneous sources such as radio communications, civilians, and emergency service personnel.
16. Recalling, processing, and applying detailed and complex emergency response protocols and instructions.
17. Skillfully performing repetitive tasks.
18. Organizing and prioritizing time, decisions, and resources.
19. Working well with either direct supervision or limited supervision.
20. Adapting quickly and efficiently to changing priorities, tasks, emergencies, and environmental circumstances.
21. Responding to and executing orders from supervisors and commanders.
22. Completing reports in clear and concise manner. Reports may be written or computer based.

- 23. Communicating with the public in various settings. Includes conducting fire prevention presentations, fire inspections, and day-to-day encounters.
- 24. Working and performing duties for extended shifts, sometimes greater than 24-hours periods.
- 25. Performing routine station cleaning duties and apparatus maintenance.
- 26. Self-assessing and reporting any diminishing physical and/or psychological capacities affecting job performance.
- 27. Working and cooperating with a close-knit team.

I have reviewed the above list of essential job functions for a Municipality of Norristown Firefighter and state that:

\_\_\_\_\_ I can fully perform all duties

\_\_\_\_\_ I can fully perform all duties with reasonable accommodations.  
I require accommodations for the following condition(s):

\_\_\_\_\_

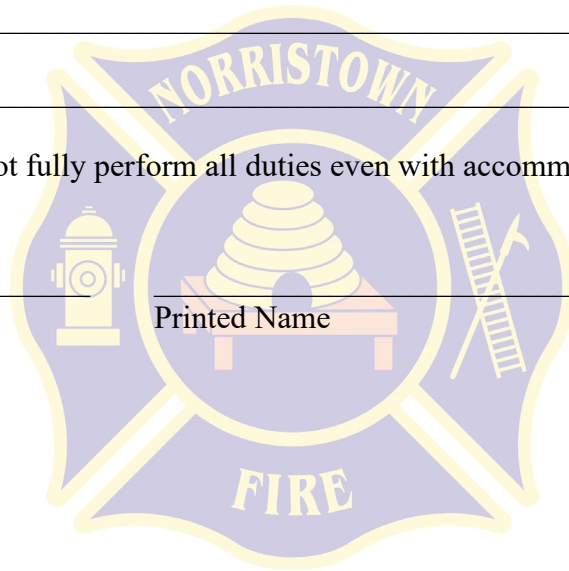
\_\_\_\_\_

\_\_\_\_\_ I cannot fully perform all duties even with accommodations

Signature

Printed Name

Date





## **PRIVACY POLICY OF THE MUNICIPALITY OF NORRISTOWN**

Employers are now required by the Gramm-Leach-Bliley Act to inform their applicants of their policies regarding privacy of applicant information. The purpose of this notice is to explain our Privacy Policy with regard to personal information about you that we obtain and how we keep that information secure.

### **NONPUBLIC PERSONAL INFORMATION WE COLLECT**

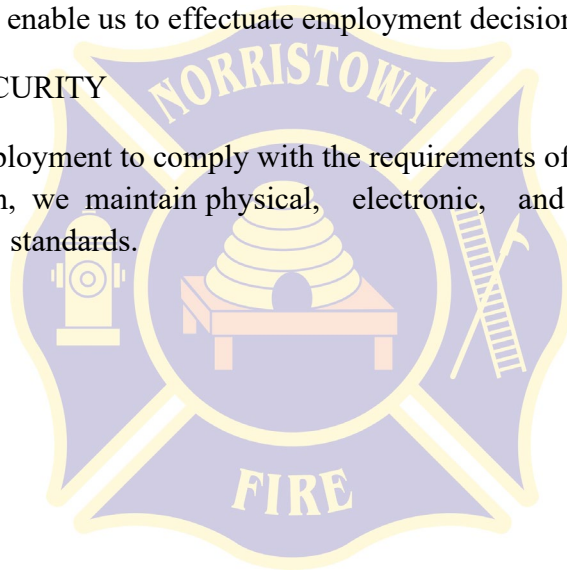
We collect nonpublic personal information about you that is provided to us by you or obtained by us with your authorization or consent.

**WE DO NOT DISCLOSE ANY PERSONAL INFORMATION ABOUT OUR APPLICANTS OR FORMER APPLICANTS TO ANYONE, EXCEPT AS PERMITTED BY LAW AND ANY APPLICABLE STATE ETHICS RULES.**

We do not disclose any non-public personal information about applicants except as expressly or impliedly authorized by those applicants to enable us to effectuate employment decisions

### **CONFIDENTIALITY AND SECURITY**

We retain records relating to employment to comply with the requirements of law. In order to guard your non-public personal information, we maintain physical, electronic, and procedural safeguards that comply with our professional standards.



**ACKNOWLEDGEMENT OF DUTY TO NOTIFY**  
**NORRISTOWN FIRE DEPARTMENT OF CONTACT**  
**WITH LAW ENFORCEMENT**

I, the undersigned, acknowledge and understand that if I have any contact whatsoever of an investigative or prosecutable nature with any Law Enforcement Officer or Agency after submitting this Application for Employment, I will so advise the Chief of the Fire Department of the Municipality of Norristown immediately in writing. I further understand that failure to so advise the Chief of the Fire Department will result in my immediate elimination from the selection process, or immediate termination, if discovered after hiring.

